

# Clearview Regional School District

## Remote Instruction Plan for School Year 2023-2024



PLEASE NOTE: This plan would only be implemented during a district closure lasting more than three consecutive days due to a declared state of emergency, declared public-health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.

### **Plan for Remote Instruction**

If it becomes necessary for one of the schools or the district to move into the remote instruction framework due to a declared emergency, the school day and class schedule will not change. All staff will report to the district unless the facilities are not available or if the declared emergency precludes the facility from being used. Teachers and related service providers will conduct their classes and services virtually using the traditional school day schedule (9-period day). The high school and middle school day will remain 7:30am-2:16pm. All class periods will meet synchronously during their regularly-scheduled times commensurate with in-person learning. Classes will be held via Google Meet. All teachers are required to maintain a Google Classroom, which generates a link for the students to join virtually. Two periods per day will be asynchronous for students, while occurring during their regularly-scheduled times: physical education and lunch. Physical education teachers will direct students of their daily expectations. Students will eat lunch on their own during their regularly-scheduled time. Cameras will be on for all staff and students during synchronous periods (all courses except physical education and lunch).

### **Providing Remote Instruction Equitably to All Students**

The district has ensured that all students have equitable access to remote instruction. Clearview Regional School District is a 1:1 Chromebook district. All students have been issued a Chromebook for school use. Therefore, all students have access to a device required for instruction. The district has also implemented measures to confirm that all students have access to sufficient broadband to participate in remote instruction. A community survey was completed which showed 100% of families have access to sufficient broadband in their homes. The technology department will work with families to obtain free or reduced internet services at home if circumstances change for any current Clearview family, or if new families move into the district with a need for broadband services. Contact information is posted on the district website and will be mailed to student homes.

## **Special Education**

### **Accommodations:**

- Teachers will address special education accommodations to the best of their ability based upon the variables in place at that specific time. Accommodations will include: extra time, modified work, shortened assignments, extra notes, scaffolding, text-to-speech, etc.
- Teachers will leverage software that adapts to student needs - IXL, NewsELA, etc.
- Teachers will differentiate assignments and objectives through Google Classroom to targeted groups of students as appropriate.
- The Director of Special Services will communicate with OOD service providers, parents, and transportation.
- Instructional Aides/ Paras will provide support to individuals or small groups in Google Classroom support.

### **Special Education Services**

- IEPs for students have been written with flexibility in relation to service minutes. Missed minutes of service (PT/OT/Speech/etc.) will be made up when on-site school resumes.
- IEP/Annual review meetings will proceed as scheduled with participants using Google Meet.

### **Self-Contained Classes**

- Based upon the student's IEP, teachers will maintain ongoing communications with students, other teaching staff, teachers, CST staff (BCBA, therapists, etc.), and parents
- Data will be gathered to support an evaluation of progress towards goals and objectives
- Structured learning experiences will most likely be limited during remote instruction, but will continue to the greatest extent possible.

## **Assessment**

### **Student Growth and Learning**

- Formative and summative assessments will be used during remote instruction in the same manner as on-site instruction.
- Students will complete and submit assessments in Google Classroom.
- LinkIt will continue to be used to evaluate assessment results

## **School Counselors, Case Managers, Mental Health, and Other Staff Members**

- Counselors will 'check-in' via email or phone calls to the student's home and record the contacts into PowerSchool log entries
- For the most at-risk students, the assigned school counselors, student assistance coordinator, social worker, school psychologists, etc. will contact individual students on an as needed basis.
- School counselors will deliver services via google meet with students/parents on an as needed basis.
- Counselors will be available for district/parent calls and emails during their regularly scheduled work hours.
- Counselors shall check and respond to electronic communication from the district, parents, and students throughout regularly scheduled work hours.

## **Nurses**

- The nursing staff will track staff and student illness consistent with the regulations that are in place at that time.
- Changes to Department of Health, CDC, and Governor Executive Orders will be monitored to ensure compliance.
- As needed, the nursing staff will continue to provide services consistent with the protocols in place at that time

## **English Language Learners (ELL) & English as a Second Language (ESL)**

- Programs and procedures will be implemented as outlined in the 3-year ELL plan:
  - The district operates an ESL program during the school day for eligible ELL's, as a separate class during their school day, taught by an ESL-certified teacher. Small group instruction and differentiated instruction, based on the student's readiness level on the WIDA Screener, are provided during the day. Upon the need for an emergency remote plan, there will be no interruption in services. Instruction will be provided virtually via devices that the students are issued.
  - The district ensures appropriate and ongoing communication with families in their home language, which is delivered by the teacher and the supervisor of World Language/ESL. Telephone, in-person, and/or written communication is provided to parents through translation services as available, such as Rosetta Stone and/or Google translate.
  - In accordance with all Clearview students, English Language Learners are issued district Chromebooks. ELL's are also provided headphones and/or earbuds as needed to support their online learning programs and translation services. ELL's are also provided with supplemental education programs online to support their language acquisition. Additionally, ELL's are provided with 1:1 translation dictionaries.
  - Training and support services for Clearview staff and administration are provided on the topics of culturally responsive practices, social-emotional learning, and trauma-informed practices to support the needs of any students experiencing forced migration from their home country. Direct services will be provided virtually in the event of an emergent need for remote instruction.

## **Attendance**

The current BOE approved attendance policies will be followed. Student attendance will be taken through Google Classroom. All consequences referenced in the student code of conduct will be implemented upon the return to on-site instruction. District staff (Teachers and Counselors) will communicate with parents/guardians when a student is not participating in online instruction and/or not submitting assignments.

## **Facilities**

If we are able to access the district facilities, the custodial and maintenance staff will follow their regular schedules in order to properly maintain the facilities. If the facilities are not accessible or if the declared emergency precludes the facility from being used for any other reason, the Director of Facilities will implement a team of facilities staff members, on a rotating schedule basis, in order to ensure the district's facilities are safeguarded.

**Safe Delivery of Meals to Students**

Parents or guardians of students who have a 2022-23 approved Free or Reduced lunch application on file will be permitted to pre-order meals weekly, through a Google Form which will be provided to them via mass communication. The ordering form will contain an option for students or parents to self-report food allergies. The cafeteria staff will cross-reference this information with the data in their records. Parents/Guardians of both middle and high school students can pick up their meals behind the High School at designated times.

**Title I Extended Learning Programs**

- The after school programs (SOAR and AAP) will continue remotely, to the greatest extent possible.

**Credit Recovery**

- Credit recovery options will remain available virtually

**Transportation**

- Due to the nature of remote learning, students will not need transportation
- As reference in the Safe Delivery of Meal section, we will not deliver meals to any parents.

**Extra-Curricular Programs**

- We will attempt to continue programs that can be continued remotely (clubs/activities).
- If the remote setting is relatively short, coaches may be able to continue to communicate electronically and set workout plans each day.

**Home Instruction**

- Students on home instruction will be included in their Google Classrooms as per their school schedule.
- Home instruction, to the greatest extent possible, will be continued during remote learning, considering the variables related to health and safety at that time.

**Essential Employees**

- We will identify essential employees and notify the county office of the identified employees at the time to transition to remote. As in the past two years, Central Office, Facilities staff, and other staff as required will report to work on-site each day to ensure the district’s resources are protected and the learning environment is fully supported.

**Accelerated Learning Opportunities** N/A

**21st Century Community Learning Center Programs** N/A

**Other Extended Student Learning Opportunities** N/A

**Childcare** N/A

**Community Planning** N/A